

HOLTON VILLAGE HALL MANAGEMENT COMMITTEE
THURSDAY June 3rd 2024 AT 7.30PM

MINUTES

Chair: Mel Ault (MA)

Attendees: Sonja Barter (SB), Dave Holmes (DH), Dominique Smith (DS), Sue Holmes, (SH), Mel Ault (MA)

Apologies: Jane-Patricia Farrow (JPF), Andy Murray (AM), Clive Ganczarski (CG), Clare Wright (CW)

1. Approval of Minutes May 9th 2024

Proposed by **DH**, seconded by **SB**, signed by **MA**

2. Matters arising (not covered elsewhere)

None

3. Financial Matters – SB Informed the meeting that the balance in the accounts £22,900 at the beginning of the year (Jan 2024) and is now at the end of May 2024, £22,800.

So we are currently covering our costs with the income from Hall hire being sufficient to cover expected running costs.

DS checked the figures given by **SB** against the Bank statement & signed.

A letter (email) of thanks has been sent by **MA** to the Mobbs family to thank them for their generous donation towards the Defibrillator.

4. Events

Afternoon Teas – DH, DS, SH

These continue fortnightly. A special DDay commemoration Coffee morning is being held on Thurs 6th June. Homemade scones being made by one of our regulars and some Archive material of Holton at that time to be displayed by Jan Marlowe.

Jack Turner Talk – a good evening with an interesting talk, numbers could have been better. The bar made a small profit. All those that attended helped with clearing up afterwards.

An email has been sent to Jack to thank him.

Future Events

Film Nights Fri 7th June

The Great Escaper (2023) Michael Caine, Glenda Jackson

Ticket prices - £5 Adult, £3 Under 18's

Tea, Coffee & Cakes available. The Bar will be open.

Eileen Roerig has done the posters. Chris Roerig will set up the projector etc.

SB requested cakes. **SH & DS** volunteered to provide Rhubarb cake & Lemon Drizzle.

Summer Barbeque - Friday 2nd August, 6pm

Mike Oxlade has agreed to provide live music. The WI will provide strawberries and cream and ice creams – proceeds from this to go to the WI.

Weather permitting, the Bar and food will be in the Orchard with some gazebos put up. One for Mike Oxlade, one for the bar and one for the WI.

SB to organise some Rebellion beer.

Volunteers needed to help out- both at the event and beforehand to put up the gazebo's. So far **SH, DH, SB, DS & MA** have volunteered.

A letter to be sent out to the 'friends' to see if anybody can help – **SH**

DS has volunteered to provide childrens games such as Swingball,, Badminton, Croquet.

Fairy lights to be put up

Apple Pressing / Archive day Saturday 5th October – Apple Pressing and a some Archive material on display. A Scarecrow competition had been previously suggested by **CW** – to be discussed.

Jan Marlowe and Brian & Julie Dobson to be asked about the Archive material.

Race Night Fri 8th OR 15th Nov – TBC -**CW** to advise on date and details

50th Birthday of VH- 25th Oct 2025

At the opening of the Village Hall there was a Harvest Supper – possibly an idea to be repeated. SB has a photo album of the Village Hall when it was opened and several occasions over the following years – this can be displayed along with any other Archive material available.

5. Bookings Update – DH,SH

DH informed the meeting that takings for last month were £1,300. Bookings remain steady.

6. Property Matters

Fire Extinguisher service- due soon- **MA** to chase

Burglar Alarm being serviced on Tues 4th June- **SB**

Oil delivery – the Oil tank is now full and should see us well into next winter.

Outstanding jobs from the ‘Tidy Up’ day.

Sorting out the lofts & removing unwanted items – **DS & SH** to check on Thurs & retrieve folders of documents.

SB will sort through at the weekend to see what needs to be kept.

Other items to be looked at and disposed of as appropriate.

Risk assessments – **MB** to check the green folder in the Main reception.

Last Risk Assessment done 2022

SB to forward information to **MA** as to what is required

Roles & Responsibilities spreadsheet- this was reviewed for May – all items have been covered. This will be added to the Agenda so that we review every month to make sure we have done everything required.

7. Rota for Bins/Hall Check/Defibrillator Check

JPF- June

DH- July

SH- Aug

AM- September

DS -Oct

CW- Nov

HW- Dec

MA- January

SB- February

Grundon bin is emptied every 4 weeks – next one is 8th July

The other bins are the same as the bins at home – Recycling & Garden waste one week and the Black bin (General rubbish) alternate weeks.

8. **AOB** – decision made to order another board for advertising events outside the VHall / Village Green. The old 'A frame' is deteriorating and needs replacing.
9. **Date of next meeting** – Monday 1st July 2024 Holton Village Hall 7.30pm

Meeting closed at 8.36pm