

HOLTON VILLAGE HALL MANAGEMENT COMMITTEE
Monday 2nd December 2024 AT 7.30PM

MINUTES

Chair: Clive Ganczarski (CG),

Attendees; Sonja Barter (SB), Dave Holmes (DH), Sue Holmes, (SH), , Dominique Smith (DS), Andy Murray (AM), Clare Wright (CW),

Apologies; Mel Ault (MA)

Absent; Jane-Patricia Farrow (JPF)

1. Approval of Minutes 4th Nov 2024

Proposed by **CG**, seconded by **AM** signed by **CG**

- 2. Financial Matters – SB** had circulated the Cash movement summary to all Committee members prior to the meeting. **CG** checked figures against the Bank statement & signed the document.

3. Events

Afternoon Teas – DH, DS, SH – good turnout at the last couple of gatherings

National Road Safety Week- 17th-23rd November. Feedback to the ‘Road Safety Committee’ is to be collated and a report of results to be produced.

Winner of the Scarecrow competition was Helen & Barry from “Saxon”.- the cup is to be presented by someone from the Road Safety committee, possibly at the next Afternoon Tea on December 12th

Talk / Bar Night –Friday 15th Nov – “The Village at War” a talk about the History of Holton around the time of WW1 & WW2- was given by Jan Marlowe with Archive material on display. Good turn out for an enjoyable and interesting evening.

Film Night- Friday 29th Nov –‘Top Gun Maverick’ 17 attendees

The yearly licence has been renewed (over £300). 60 day’s notice is required for cancellation.

Suggestions required from Committee members as to which films should be screened over the coming months.

Future Events

Quiz Night – Friday 6th Dec. Arrangements all in place. 9 teams so far. Teams have been invoiced for payment in advance in order to plan food quantities.

SB sorting out the food buying & preparation.

Setting up the Hall on Friday morning. Food Prep Friday afternoon. All help appreciated.

Living Advent Calendar – a timetable is available but unfortunately as the Holton magazine is late arriving it has not been circulated as planned. First Advent window last night had a good turnout.

St Bartholomews Church Carol Service - 22nd December 5-6pm followed by refreshments at the Village Hall afterwards from approx 6pm

50th Birthday of Village Hall- Saturday 25th Oct 2025

MA has booked local Ceilidh band “Mouse & Trousers” £500.

Decision made not to ask Parish Council for any money and to charge for entry tickets.

4. **Bookings Update** – costs covered (just about) this month but December will probably be reduced due to the Christmas period.

Suggestion made to advertise the Village Hall in the Wheatley News magazine and the Wheatley library (although they have previously refused).

5. **Property Matters**

Roles & Responsibilities- all done for November/ December.

SB requested that monthly checking of the road drains x 3, outside of the Village Hall should be added to the ‘Roles & Responsibilities’ spreadsheet. Also to check the gully in the car park and that the soakaway is draining correctly. To ask **MA** to add to the chart.

Environmental Assessment form- Survey Checklist –**CG** has completed this which was circulated to all Committee members prior to the meeting.

Summary of the points discussed; the main projects to be decided on are; the replacement of flooring (now 50 yrs old), the Boiler (27 yrs old but ok at the moment), Heating pipe/ radiator renewal and the possibility of Solar panels to reduce future energy costs.

All agreed that defining a future energy provision strategy should be undertaken to aid decision making on heating, water, and power sources taking account of logistics, costs (both installation & running costs) & the longer term benefits to be realised of the same.

A visit to Cassington Village Hall suggested as they had Solar panels installed last summer and have been using them successfully – they are now ‘off grid’. Any feedback from them as ‘users’, would be useful. –**SB** to arrange. Also possibly a visit to Kirtlington Hall regarding the flooring.

Grants would probably be available for any options that are ‘environmentally friendly’

Toilet Cisterns – Hippo bags were only partially successful. One of the older cisterns had restricted space and resulted in one of the toilets getting blocked as it wasn't flushing properly.

Replacement of cisterns with modern ones that use less water could be a smaller short term project which could be done relatively easily, and be eventually cost effective.

Advertising Board- has been installed on the "Green" with a security chain & padlock concreted into the ground. Another, replacement board for the stolen one, has been ordered and will have similar chain /padlock to secure it outside of the Village Hall. Hopefully will be in place by next week.

Sandbags- Sonja has purchased 2 auto inflate sandbags which are stored in the Boiler room.(Key in the locked cleaning cupboard)

They will inflate automatically when wet. Each one is 43" long. Single use only.

Oil -The oil storage tank is now full. Recent top up of 579 litres cost £334.

Total spend this year approx. £1300

Rota for Bins/Hall Check/Defibrillator Check

Please also check the Defibrillator whilst putting out the bins & tick the check sheet that is on the noticeboard in the Entrance Hall of the Village Hall.

Please also check that no lights have been left on in the Hall (CAA often leave toilet lights on)

	DH - April
MA – Dec	SH - May
SB - January	AM - June
JPF -Feb	DS - July
CG - March	CW – Aug

Grundon bin is emptied every 4 weeks. Next one is **22nd Dec** to be collected **23rd Dec** and the following one **19th Jan**.

The other bins are the same as the bins at home – Recycling & Garden waste one week and the Black bin (General rubbish) alternate weeks.

Please arrange cover or swap if you are not going to be available for your turn.

6. **AOB**

Hire price- **DH** proposed that Saturday daytime is charged at £19 per hour instead of the weekly charge of £17. All agreed.

Traffic cones- **CG** has kindly donated 3 traffic cones to the Village Hall for future use. They will be stored outside at the back of the Village Hall.

7. **Date of next meeting** – Mon 6th January 2024 Holton Village Hall 7.30pm

Meeting closed at 8.52pm