

HOLTON VILLAGE HALL MANAGEMENT COMMITTEE
THURSDAY MAY 9th 2024 AT 7.30PM

MINUTES

Chair: Mel Ault (MA)

Attendees: Sonja Barter (SB), Andy Murray (AM), Clive Ganczarski (CG), Dave Holmes (DH), Dominique Smith (DS), Sue Holmes, (SH), Clare Wright (CW)

Apologies: Jane-Patricia Farrow (JPF).

1. Approval of Minutes April 3rd 2024

Proposed by **DH**, seconded by **SH**, signed by **MA**

2. Matters arising (not covered elsewhere)

None

3. Co-option of members not elected at AGM

JP Farrow was co-opted as a trustee as she has indicated that she is willing to remain on the Committee

HW to be contacted to see if she is willing to remain on the Committee – she can be co-opted at the next meeting

AM to be reappointed by Parish Council at the next P/Council meeting

4. Election of Officers

SB proposed **MA** as Chairperson, **DH** seconded & all agreed

DH proposed **SB** as Treasurer, **CG** seconded, & all agreed

MA proposed **SH** as secretary, **CG** seconded & all agreed

5. Financial Matters – SB Informed the meeting that the Current A/C balance and Deposit A/C balance together give the Total available amount of £23793 at the end of Dec 2023.

This gives us £15,000 for our 'Reserve' funds ;

£6,000 for 6 months estimated running costs

£9,000 for any unexpected / ongoing costs

SB stated that we are currently covering our costs with the income from Hall hire being sufficient to cover expected running costs.

Oil prices were discussed which is currently one of our variable unknown costs which can fluctuate considerably.

6. Events

Afternoon Teas – DH, DS, SH

These continue to be successful though the numbers are variable- average of approx 20 people are attending.

Quiz Night

A successful evening enjoyed by all. Good feedback from those that came. We raised over £400 after expenses taken.

(Tickets £250, 50/50 raffle £24, Bar £185 (after approximate bar stock costs taken into account))

Village Walk- an enjoyable walk to Holton Woods and back to the Village Hall for tea & scones. Thanks to **CW** for organising

Village Hall Spring Clean a good turn out and good weather helped to get lots of jobs done. Thank you to all who helped. An email to thank the “Friends” has been sent out.

The loft remains a job to be done- **AM** took some pictures of all the accumulated items so hopefully we can plan how & when this is to be achieved – to be discussed.

Future Events

Bar Night Friday 24th May Jack turner to give a talk about his new book
The Bar will be open from 7.30pm. Talk to start at 8pm.
No audio – visual equipment required.

Film Nights Fri 7th June

The Great Escaper (2023) Michael Caine, Glenda Jackson
Ticket prices - £5 Adult, £3 Under 18's
Tea, Coffee & Cakes available. The Bar will be open.
Eileen Roerig is doing the posters

Summer Barbeque - Friday 2nd August, 6pm

Mike Oxlade has agreed to provide live music. **SB & DH** to meet him at the Orchard to assess logistics of doing this.

Village Day Saturday 5th October – Apple Pressing and a Scarecrow competition with possibly some Archive material on display. Details to be further discussed.

Race Night Fri 8th OR 15th Nov – TBC -**CW** to advise on date and details

50th Birthday of VH- Oct 2025

To be discussed at next meeting- at the opening of the Village Hall there was a Harvest Supper – possibly an idea to be repeated.

7. Bookings Update – DH,SH

DH informed the meeting that takings for last month were £1,400. Bookings remain steady.

Hire prices were considered to be ok for now as we are covering costs . However, some clients require more ‘cleaning up after them’ than others, particularly those that use the kitchen. Thought to be given as to whether we should have some sort of cleaning surcharge/ supplementary charge for those that do not comply with the ‘cleaning up’ part of the contract of hire.

DH informed the meeting that fuel prices were fluctuating at the moment but still hopes to get a fairly reasonable price when we need to fill up the Oil tank in the next few months.

DH told the Committee that he is happy to continue as Bookings Secretary for this year but will look to stand down at the AGM next year. He is happy to continue as a Committee member.

SODC payment Issue-SODC that provide us with Grants for projects such as the new ceiling/ lighting & sound system, had this year, started to expect the hiring of the Hall for their elections to be provided without paying. This meant that any Grants that we were being allocated were being wiped out by loss of income from SODC.

However, once Sonja was on the case, with a few firmly worded emails & phone calls, the situation has had a successful outcome. SODC have now agreed that they should pay us for hiring of the Hall for the Police & Crime Commissioner election & for the General Election.

Well done & thank you to Sonja for your perseverance in sorting this out!!

8. Property Matters

Fire Extinguisher service- due sometime at the end of May

Broken gully stone in the front Car Park has been replaced

Village Hall Spring Clean- good attendance and lots of outstanding jobs completed including; clearing gutters of debris, cleaning of internal windows, cutting back of conifer hedge along the side of the rear car park and side of Hall, removal of excess moss and weeds in car park, cleaning of all tables & checking all chairs, tidy up of noticeboards, check of First Aid box , cleaning cupboard (unlocked one) tidied & swept, all plates, bowls & cutlery washed & cupboards cleaned, check of the loft to see what needs clearing / keeping (– photos taken by **AM** to help decide on how this is to be done)

Lots achieved in a few hours thanks to all who came along to help.

A letter of thanks (via email) has been sent to all those who helped (including the “Friends)

Tea, cake & good weather were a great help!

Outstanding jobs are;

Sorting out the lofts & removing unwanted items

Risk assessments

9. Rota for Bins/Hall Check/Defibrillator Check

CG- May (DH covering for w/end of 19th/20th)

JPF- June

DH- July

SH- Aug

AM- September

DS -Oct

CW- Nov

HW- Dec

MA- January

SB- February

Grundon empty now only on the 3rd Monday of each month.
The other bins are the same as the bins at home – Recycling & Garden waste one week and the Black bin (General rubbish) alternate weeks.

10. AOB - none

11. Date of next meeting – Monday 3rd June 2024 Holton Village Hall 7.30pm