

HOLTON VILLAGE HALL MANAGEMENT COMMITTEE

ANNUAL GENERAL MEETING

Thursday 9th May 2024 at 7.30pm

MINUTES

1. The Chair, JP Farrow was unable to attend the meeting, so Mel Ault kindly stood in and welcomed everyone.

Present from the committee were Sonja Barter, David Holmes, Suzanne Holmes, Andy Murray, Clive Ganczarski, Dominique Smith and Clare Wright.

Villagers present were; Robert Barter, Steve Race, Eileen Race, Stella Oakes, Tim Littleworth, Ian Beach, Brian Dobson and Carrie Ault.

2. Apologies for absence: JP Farrow
3. Approval of the Minutes AGM 18th May 2023 – these had been circulated prior to the meeting. They were read out at the meeting by Sue Holmes and had Full approval (proposed by Dave Holmes and seconded by Sonja Barter.). The minutes were signed by Mel Ault (acting Chairperson)
4. Matters arising from the Minutes 2023– None.
5. Election of Charity Trustees and Committee Members for 2024-2025.

Trustees known to be willing to continue in role were;

Mel Ault

Sonja Barter

David Holmes

Suzanne Holmes

Clare Wright

Dominique Smith

Clive Ganczarski

Each member was named, proposed, seconded and a unanimous show of hands was received for each one.

Up to 5 Trustees are to be co-opted at the first meeting of the Village Hall Management Committee after the AGM. This includes JP Farrow and Helen Webb.

Andy Murray (Parish Council representative) – to be confirmed at the next Parish Council Meeting

6. Trustees Annual Hall Report

This was prepared by JP Farrow, and read by the acting chair, Mel Ault on behalf of the committee.

The report can be seen in full on the Village website following the circulation of these Minutes.

7. Treasurer's Report

The Treasurer, Sonja Barter, had circulated the audited accounts. All present had copies of Income and Expenditure, Analysis of Repairs and Cash Flow Summary.

Sonja re-defined the objectives of Trustees and re-affirmed that the Reserves Policy is renewed annually.

Sonja confirmed the amounts in each account and the breakdown of the Reserves policy.

The Current A/C balance and Deposit A/C balance together give the Total available amount of £23793 at the end of Dec 2023.

This gives us £15,000 for our 'Reserve' funds

£6,000 for 6 months estimated running costs

£9,000 for any unexpected / ongoing costs

SB stated that we are currently covering our costs with the income from Hall hire being sufficient to cover expected running costs.

Questions were raised by some of the villagers present & answered by **SB**; Orchard Bookings – reduction in hire income due to there being less weddings being held last year.

Car park maintenance- Sonja explained the difference between recurring & non-recurring expenses

Use of Reserves – Sonja explained we are managing to cover our costs at the moment. Also, that Grants can be applied for (from County & District councils) for some of the bigger projects (but no guarantee of getting them)

Ian Beach commented that the Village Hall usage rate seems to be increasing & that the Village seems to be more involved. He thanked & congratulated the Committee for enabling this.

8. Victoria Reading Room Report

The Treasurer Sonja Barter reminded that this account was created when the Village Hall was built in 1975. This account is to be closed to make administration easier and will be transferring the money to the Village Hall Account. The matter has been advertised within the village with no objections so far.

Possibly the amount could be 'allocated' to a particular project for the upkeep of the Village Hall which would be in keeping with the original intention of the fund.

9. Matters arising from the Minutes and any other business.

There were no matters arising.

Brian Dobson thanked the committee for all their hard work.

Dave Holmes thanked all the Trustees and the "Friends" of the Hall for all their hard work & support on the Spring Clean Day.

The meeting concluded at 8.15pm